



COTSWOLD
DISTRICT COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE

3rd SEPTEMBER 2019

AGENDA ITEM (15)

QUARTERLY DIGEST

INDEX

Item	Subject
(1)	Joint Scrutiny Etc. Meetings/Oral Updates as appropriate
(i)	Gloucestershire County Council Economic Growth Scrutiny Committee – Meeting due to be held on 5 June 2019 was cancelled, next scheduled meeting is 4 September 2019 at 1.30 pm, Shire Hall, Gloucester.
(ii)	Gloucestershire County Council Health Overview and Scrutiny Committee - Minutes of Meeting held on 30 July 2019 (attached), next scheduled meeting is 10 September 2019 at 10.00 am, Shire Hall, Gloucester.
(iii)	Gloucestershire County Council Police and Crime Panel - Minutes of Meeting held on 19 July 2019 (attached), next scheduled meeting is 13 September 2019 at 10.00 am, Shire Hall, Gloucester
(2)	Forward Plan – September 2019 Update

Notes:

- (i) The items contained within this Quarterly Digest are not for formal debate by the Committee, and do not appear as stand-alone agenda items.
- (ii) Members are invited to identify any issue(s) arising out of the information provided within this Digest for future debate and/or action by the Committee.
- (iii) If Members have any questions on the detail of any of the information provided within this Digest, they should address such questions to the accountable Member and/or Officer concerned, for a reply outside the formal Meeting.

(END)

HEALTH OVERVIEW & SCRUTINY COMMITTEE ADULT SOCIAL CARE AND COMMUNITIES SCRUTINY COMMITTEE

MINUTES of a meeting of the Health Overview & Scrutiny Committee held on Tuesday 30 July 2019 at the Council Chamber - Shire Hall, Gloucester.

PRESENT:

Cllr Phil Awford	Cllr Carole Allaway Martin
Cllr Collette Finnegan	Cllr Helen Molyneux
Cllr Terry Hale	Cllr Dilys Neill
Cllr Jeremy Hilton	Cllr Nigel Robbins OBE
Cllr Stephen Hirst (Chair)	Cllr Steve Robinson
Cllr Paul Hodgkinson	Cllr Jill Smith
Cllr Martin Horwood	Cllr Pam Tracey MBE
Cllr Steve Lydon	Cllr Robert Vines

Substitutes:

The following were also present:

In attendance:

Becky Parish – Associate Director Patient and Public Engagement (GCCG)
Candace Plouffe - Chief Operating Officer (Gloucestershire Care Services)
Dr Marion Andrews-Evans, Director of Quality and Nursing (GCCG)
Clare Hines - ICS Workforce and OD Project Manager (Together NHS Foundation Trust)
Margaret Willcox – Director Adult Social Care (Gloucestershire County Council)
Sarah Scott – Director Public Health (Gloucestershire County Council)
Mel Walker – Human Resources (Gloucestershire County Council)
Mark Astle - Assistant Chief Fire Officer (Gloucestershire Fire and Rescue Service)
Cllr Tim Harman – Cabinet Member for Public Health and Communities

Apologies: Cllr Iain Dobie, Cllr Andrew Gravells, Cllr Brian Oosthuysen, Cllr Shaun Parsons and Cllr Suzanne Williams

11. APOLOGIES FOR ABSENCE

See above.

12. DECLARATIONS OF INTEREST

Minutes subject to their acceptance as a correct record at the next meeting

No additional declarations made.

13. GLOUCESTERSHIRE WORKFORCE

- 3.1 Members were reminded that this was a joint committee meeting made up of Health Scrutiny and Adult Social Care and Communities Scrutiny members to consider workforce issues and challenges across the Integrated Care System. The purpose of the meeting was to receive information to help inform both committees' work planning and to ensure members had the background on these issues to help understand future service changes.

Presentation

- 3.2 Members noted the presentation slides within the pack including the data bank which provided additional information. Mel Walker and Claire Hines took members through the presentation highlighting key areas of activity and providing points of clarification.
- 3.3 The total healthcare and public health workforce as well as the total paid adult social care and support workforce were shown on a pie chart for members. There was a total of just over 11,000 wholetime (wte) staff in Gloucestershire NHS Trusts. There was a total of 945wte medical staff of which 448wte were medical consultants. 3350 wte registered nursing and midwifery staff. This was alongside the volunteer workforce which was estimated to be at around 30,000. Unpaid carer support was at more than 50% of the total care available in Gloucestershire.
- 3.4 Risks and challenges:
- Top 3 workforce risks related to supply and capacity, recruitment and retention and leadership and succession planning. Work streams and interventions were in place to support solutions to address those risks.
 - There were supply issues with registered nursing and paramedics and experienced social workers were provided as two examples.
 - There was uncertainty around the impact of a European Union exit on workforce numbers.
- 3.5 Collaboration and partnership working
- Important to share best practice and work together within the system. Members understood that the ICS worked collaboratively through the Local Workforce Action Board to determine shared risks. It was explained that Gloucestershire was the only ICS to be represented by both NHS and Adult Social Care in the regional workforce planning arena..

3.6 Recruitment and retention initiatives

- It was important to provide additional supply routes such as work with the University of Gloucestershire and University of West of England.
- Therapists were in short supply
- 30 registered Nursing Associates were now in post with 41 to complete training in 2020 and a further 42 to commence in both September and April.
- Learning Disabilities support was a national issue for which there wasn't a solution in place for yet.
- Apprenticeships routes were being explored with further discussions with the University of Gloucestershire.
- At a national level a trailblazer scheme had been approved. The apprenticeship qualification would be offered to current social care assessor staff. The aim was to appoint up to 4 by March 2020 once the Universities were in a position to offer the programme. Procurement would be taking place to achieve this.
- There was an agreed plan for the development of an apprenticeship hub.
- Members noted a variety of case studies were available for further reading.
- Succession planning was a big focus with individual schemes in place across employees.
- 'Grow your own' was a focus particularly to support the capacity issues in radiology. Placements were provided to the largest number of students in the south west with internal development and support roles.
- Established in 2017 as a result of the regional Proud to Care South West Partnership. There had been success in increased advertising and messages through TV, radio and social media. Gloucestershire was a pilot county for the National Adult Social Care recruitment campaign. During the campaign the PTC Glos jobs portal experienced a 54% increase in vacancies being advertised.

3.7 Training and Development

- Supporting the upskilling of staff to ensure they are skilled to meet the changing demands on Gloucestershire's services.
- 'Proud to Learn' platform was a rebranding of long standing multi agency programmes that had been in place for many years. High numbers were supported, over 13,000 completed safeguarding adults training in 2018/19, at

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the various levels including e-learning and utilising the train the trainer model. Over 6,000 multiagency staff completed dementia training in 2018/19.

- Training and development was an important factor in terms of building capacity and providing pathways for staff to move within the system. There were considerations as to how to use the new nursing associate role in adult social care and bridge the gap between support worker and traditional nursing care.
- In adult social care members were informed of the three tier approach to support three conversations to achieve the best outcomes for people. This had been well received by those at the end of care and those providing it.
- Staff health and wellbeing – members heard about the one Gloucestershire approach to health and wellbeing. The website GloW was one example.
- Diversity – going the extra mile, long term plan sets challenge around BME representation in leadership team.
- Consideration was being given to how the NHS staff survey could be mapped across with the GCC staff survey so that there could be greater link up in questioning.

3.8 Leadership

- Currently up to cohort 6 in the leadership programme, with more cohorts planned later in the year (additional 92 attendees).
- Broad cross section of system was represented including: 2gether Trust, Gloucestershire Care Services, Gloucestershire County Council, Police, and South Western Ambulance Trust.
- Adult Social Care Leadership – registered manager's development programme linking with a level 5 qualification. Experienced adult social care managers had been invited to attend.
- Two programmes will have a certain degree of overlap – working to make them more collaborative and system wide.

3.9 Future workforce planning

In response to a question, it was explained that there were 416 whole full-time equivalent GPs in Gloucestershire and 945 whole-time equivalent medical staff of which 448 were medical consultants.

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Much of the effort was aimed at reducing demand on GPs and Consultants in primary care by new and upskilled roles promoting self care which if fully effective could reduce the need for GPs by almost 90 wte.

Based on national evidence, the planning assumptions included a demand reduction of new GP requirements by 50% based on a range of measures including new and upskilled roles, digital developments, self-care, care navigation and social prescribing. The current plan for GPs in 5 years is to achieve 448wte GPs.

Members commented that the public wanted to see their doctor and not an assistant. It was about managing these expectations. Members were keen to have some the figures around the number of GPs and an understanding of what 'good' looked like. In addition it was explained that the private sector did not fit into these figures but had to be considered when looking at the 'whole'. Members noted that over 50% of nurses nationally did not work for the NHS.

It was explained that Gloucestershire was second best in the region with regards to GPs per patients. Members felt that the positive comments made here did not reflect what the public were saying on the ground about GP wait times. It was explained that there was a national GP work crisis but that Gloucestershire compared favourably in the statistics but also in patient feedback.

50% of physio therapists go into private practice. This has to be kept in mind when we do work force modelling.

Members of Health Scrutiny were reminded that at their September meeting they would be having an update on Primary Care and that part of the report in September would look at those comparison figures.

There was some discussion regarding staff shortages in radiology which had led to urgent temporary service changes. One member asked how the shortage in radiography treatments in Gloucestershire had come about, given the forward planning that was carried out. It was explained that the priority had been to ensure interventional radiology was staffed. Combined with high vacancy levels and sickness absence this created an urgent situation. There had been successful recruitment over the summer and discussions with the university which would be reported to Health Scrutiny at future meetings.

One member asked whether we were seeing evidence of a pathway from nursing associates through to registered nurse and asked what more could be done to encourage this. In response it was explained that those figures were not collected nationally. The focus was on values based recruitment with nursing positions being vocational rather than an academic career. In

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addition there was a focus on having the right training in place to allow this career progression.

3.10 Recruitment and retention of staff

There was some discussion around the 'Proud to Care' initiative and in particular the website and whether there was data to show how clicks on the website had translated into enquires and then recruitment. In response it was explained that these were provider vacancies and so there was no tracking to show what advert had led to recruitment. Work was underway with providers to help put in place mechanisms to record that data. It was difficult because some were generic adverts which were not always matched to a specific vacancy. It was free to advertise on the site because there was recognition on the importance of supporting providers.

There was further discussion around the importance of care being considered as a career with opportunities to progress and specialise. There was an effort to move away from the perception of care being a low-paid low-entry job. Members were informed of the 67 'Proud to Care' ambassadors who were part of this promotion.

In response to a question it was clarified that the Council did not commission 15 or 20 minute appointments.

3.11 Apprenticeships

Members discussed the importance of 'growing your own' and the role that apprenticeships could have. There had been success in adult social care in the past with traineeships and now it was about working closely with the universities to start a 3 year programme in March 2020. In response to a question it was confirmed that the aim was to have one apprentice in each locality. Placements in the workforce would also be offered to social work students and newly qualified social workers but it was important to ensure the workforce balance was right with regards to experience.

Members also received details of NHS apprenticeships. For the last four years work had been underway with Health Education England and the National Skills agency for up to 60 apprenticeships at any one time. The minimum age was 16.

3.12 Requests for additional information

Some members requested additional information that would help add to the data they had already received. One member noted that the turnover in domiciliary care looked high at 48% and that it would be useful to see how that had changed over time and how comparable that was to other areas.

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It was explained that there was a lot of adult social care information that could be shared with members which would allow comparisons with other areas.

Specifically relating to domiciliary care, the 48% related to movement from one agency to another for a modest pay rise. There were plans around 'passports' that would mean that carers would not have to start fresh with the Council having made the move. Turnover in adult social care as a whole was quite high nationally.

Social care staff turnover in Gloucestershire was 0.3% higher than the South West average which put Gloucestershire in the middle with regards to statistical neighbours.

Members would be provided with additional data around key indicators that showed comparisons with other South West counties.

ACTION **Clare Hines/ Mel Walker**

3.13 Implications of Brexit

Members discussed the impact of Brexit on workforce across the Integrated Care System. One member suggested that at this stage the options seemed clear including a no deal Brexit and wanted to understand what planning was in place to mitigate the risks of major staff turnover within the NHS and adult social care.

From an Adult Social Care perspective, work had been carried out with ADASS (Association of Directors of Adult Social Services) to map the movement of staff. When the announcement was made following the referendum there had been a number of adult social care staff who had left. Since then a number of people had applied for settled status. Commissioners were working directly with the homes monitoring work force on a weekly basis. Recruitment activity would also continue in the UK and in Europe and the rest of the world.

From an NHS perspective, comprehensive plans were in place. Staff had been encouraged to apply for settled status. Shortly after the EU referendum it was noted that a number of staff had left through the uncertainty but also because of the impact on the value of the Euro. The team reported to NHS England and arrangements were overseen from Central Government. The Local Resilience Forum provided updates across the County.

In response to further questions on the Local Resilience Forum, it was explained that preparations were focused and that all the agencies understood the risks associated with Brexit. Weekly conference calls were chaired by the Assistant Chief Constable and activity would increase as we moved closer to the October leave date. In addition members understood that the Local Health Resilience Partnership was in place and activity would

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increase in September. There had already been briefings with senior NHS colleagues.

One member raised the issue of insurance cover for medical practitioners citing concerns around there being no primary legislation to support them following Brexit. In response it was explained that those working within the NHS were automatically covered and that those working privately would take out their own insurance. Officers were not aware of any particular issue on this front.

CHAIRMAN

Meeting concluded at 3.30 pm



GLOUCESTERSHIRE POLICE AND CRIME PANEL

MINUTES of the meeting of the Gloucestershire Police and Crime Panel held on Friday 19 July 2019 commencing at 10.00 am.

PRESENT

MEMBERSHIP:

William Alexander	Cllr Colin Hay
Cllr Ray Brassington	Cllr Loraine Patrick
Jonny Brownstein	Cllr Steve Robinson
Cllr Philip Burford	Mattie Ross
Cllr Collette Finnegan	Martin Smith
Cllr David Gray	Cllr Will Windsor-Clive

Substitutes: Cllr Dr Andrew Miller (In place of Cllr Brian Tipper)
Cllr Eva Ward (In place of Cllr Karen McKeown)

Also in attendance: Martin Surl – Police and Crime Commissioner
Chris Brierley – Deputy Police and Crime Commissioner
Richard Bradley – Deputy Chief Executive Office of the Police and Crime Commissioner

14. ELECTION OF CHAIRPERSON

Cllr Colin Hay was elected Chairperson for the year 2018/19.

15. ELECTION OF VICE CHAIRPERSON

Cllr Steve Robinson was elected Vice Chairperson for the year 2018/19.

16. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting on Friday 15 March 2019 were agreed as a correct record and signed by the Chairperson.

17. DECLARATIONS OF INTEREST

No declarations of interest were received.

18. POLICE AND CRIME PANEL: TERMS OF REFERENCE

18.1 The Panel's terms of reference were noted.

18.2 The Chairperson commented that it was important that the Panel undertook proactive scrutiny and developed a positive working relationship with the Police and Crime Commissioner (PCC) and the Office of the Police and Crime Commissioner (OPCC). It would also be important to work within the principles of challenge and support.

18.3 Panel members agreed that it would be helpful to have a work planning meeting in order to develop a work programme of events.

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18.4 Martin Surl, PCC, informed the Panel that he would be as open and transparent as possible in his dealings with the Panel.

19. POLICE AND CRIME COMMISSIONER - ANNUAL REPORT 2018/2019

19.1 Martin Surl, Police and Crime Commissioner, presented his annual report. He also informed the Panel that the Prime Minister had announced a 2% pay increase for Police Officers. He stated that whilst this was good for Police Officers it was not yet clear where this increase would be funded from.

19.2 Members comments related to the content and structure of the annual report were: -

- That the Panel was of the view that it would have been better for it to have been involved earlier in the drafting process,
- That the annual report could have included more positive information regarding the Police,
- That the data on page 9 relating to the Police was not contextualised which meant that it was difficult to understand whether it was indicating that this was 'good' or 'bad',
- The data on p6 relating to the outcome of the consultation on the governance of the Gloucestershire Fire and Rescue was questioned and the PCC was asked to check that this information was correct, and did accurately reflect the outcome of the consultation,
- That Members thought it would be beneficial for there to be commentary on the crime data to help people understand how effective the Police were being,
- That the report should include a section on climate change and wildlife crime,
- That the report might have been better to include the impact on the Police of having to attend incidents outside of their core work, eg. mental health calls.

19.3 The PCC informed Panel that the Annual Report had not yet been published and he would take these points away for consideration; in particular, he would double check the data presented.

19.4 Panel members welcomed the Child Friendly Gloucestershire work led by Dame Janet Trotter. This utilised a multi-agency approach and aimed to ensure that the diverse voices of children and young people in Gloucestershire were heard and influenced policy going forward. In response to a question the PCC explained that measureable targets were not included in this approach. This was about a change in culture over the longer term; it would take time before change would be seen.

(Post meeting note: for information Panel members were emailed the link to the presentation slides on Child Friendly Gloucestershire received at the Gloucestershire Health and Wellbeing Board on 23 July 2019.)

19.5 With regard to knife crime the PCC assured the Panel that he has discussed this issue with the Chief Constable and was of the view that appropriate measures were in place in Gloucestershire. He informed members that he supported the government's public health approach to knife crime, although with some caveats. The PCC did not think that children and young people in this county carried knives as a matter of course. He was, however, clear that he could not say all was 100% OK and that this issue remained a threat. The Panel noted that the Deputy Police and Crime Commissioner led on this issue as this was within his remit as Chair of the Safer Gloucestershire Partnership.

19.6 The Deputy PCC informed members that the OPCC was funding a post within Public Health focused on violent crime prevention. 1% of the total crime in Gloucestershire was

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violent crime; not all of this related to knife crime. The Deputy PCC was clear that 'county lines' remained a significant threat.

- 19.7 The Panel welcomed the Children First initiative and agreed that it would be helpful to receive a presentation on this matter at a future meeting. A Panel member stated that at the Children and Families Scrutiny Committee on 18 July 2019, where members had received a presentation on this matter, a committee member, who was a solicitor, had questioned the knowledge of Children First across all Police Officers. He had explained that his experience was that some Police Officers claimed that they were not aware of Children First. As a solicitor this presented difficulties for him as it impacted on the advice he was able to give to his client. The PCC was disappointed to hear this and informed the Panel that he would take this back to the Constabulary. He also informed the Panel that there was a forum in place at which solicitors could raise this type of issue.
(Post meeting note: for information Panel members were emailed the link to the presentation slides on Children First received at the Children and Families Scrutiny Committee on 18 July 2019.)
- 19.8 The Panel was also informed that at the Children and Families Scrutiny Committee on 18 July 2019 the issue of children being detained overnight in the cells had been raised. The PCC informed the Panel that these numbers had reduced significantly, but that this would, unfortunately, happen occasionally. The Deputy PCC explained that the Director of Partnerships and Strategy at the county council has been working closely with the Police to develop a transfer protocol to manage these situations.
- 19.9 Panel members indicated that they were supportive of the work of the Police Community Support Officers (PCSOs) in their areas, particularly in offering support to individuals with mental health difficulties. The Panel was aware of the impact that dealing with calls related to mental health issues was having on Police resources, and on the wellbeing of Police Officers and PCSOs. The PCC informed the Panel that the Chief Constable was doing a lot to support the welfare of his officers; however the level of sick leave remained an issue. He stated that funding cuts had consequences.
- 19.10 The Deputy PCC informed the Panel that addressing the mental health challenge needed to be addressed with partners. The Safer Gloucestershire Partnership was looking at this issue.

20. POLICE AND CRIME PLAN - REVISED DELIVERY PLANS

- 20.1 Richard Bradley, Deputy Chief Executive OPCC, presented the report, explaining the structure of the delivery model. He informed the Panel that the PCC held each of the priority leads to account on a quarterly basis. He explained that the Green and Pleasant Land priority was very important to the PCC and he was committed to do as much as possible to enable Gloucestershire Police to be a responsible and sustainable organisation. Gloucestershire Police were currently the only Police service in the country to hold ISO 14001 Environmental Standard accreditation as a result of their environmental management work.
- 20.2 Mr Bradley explained that whilst the delivery plans articulated the required activity the Highlight Report demonstrated how the priority leads were held to account and the progress, so far, of the work in each priority area.
- 20.3 In response to a question the Panel was informed that the Finesse call management system would enable the Police to look at individual performance. This system would also enable managers to ensure that staff were getting their necessary breaks.

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20.4 The Panel noted the reports.

21. POLICE AND CRIME PLAN HIGHLIGHT REPORT

The Panel discussed this report alongside the Revised Delivery Plans – see minute 20.

22. OFFICE OF THE POLICE AND CRIME COMMISSIONER - CHIEF EXECUTIVE REPORT

22.1 Richard Bradley, Deputy Chief Executive OPCC, gave a detailed presentation of the report. The PCC gave a presentation on the plans for the new Police Academy to be located at Berkeley. (For information the presentation slides were uploaded to the council's website and included in the minute book.) He informed Panel members that the Bamfurlong site would remain in operation but would need to be reviewed with a view to refurbishment given that the building was built in the 1970s.

22.2 It was questioned whether the Berkeley site would deliver cost savings. However, it was explained that whilst there would potentially be a small saving the purpose of this initiative was to improve quality across the board; not just for training but also to support the wellbeing of officers. The PCC was talking to partner organisations to ascertain if they would wish to utilise the facilities at the Academy. He was clear that he wanted to get maximum potential from the site.

22.3 The PCC agreed with members that it was important to work closely with partner organisations. He expressed frustration that the South Western Ambulance Service NHS Foundation Trust had turned down the opportunity to join up with Gloucestershire Police on a joint local hub and were instead establishing their own hub in Gloucester. (Post meeting note: the OPCC were advised to discuss their concerns regarding this matter with the Chairperson of the Health Scrutiny Committee.)

22.4 The Panel noted the report.

CHAIRPERSON

Meeting concluded at 12.02 pm

(2) EXECUTIVE FORWARD PLAN – SEPTEMBER 2019 UPDATE

Cabinet Member Arrangements

Councillor	Portfolio Area	Areas of Responsibility
Joe Harris	Leader	Policy Framework including the Corporate Plan; Co-ordination of executive functions; Democratic Services/Legal Services; Press and communication; Publica.
Mike Evemy (Deputy Leader)	Finance	Financial Strategy and management; Revenues and benefits; property asset and management; grants; Cotswold Water Park.
Rachel Coxcoon	Planning Policy, Climate Change, and Energy	Climate Change and Energy Planning; Strategic Forward Planning; Local Plan; Neighbourhood Plans; Community Infrastructure Levy and S106 Agreements.
Tony Dale	Economic Development, Skills and Young People	Local enterprise and partnership and county-wide partnerships; promoting enterprise sustainable tourism, visitor information centres; economic development; youth development services.
Andrew Doherty	Waste, Flooding and Environmental Health	Waste and recycling; drainage and flood resilience; public protection; food safety; building control.
Jenny Forde	Health, Well-being and Public Safety	Improving social mobility; tackling social isolation; public health, well-being and mental health; crime disorder and community safety; supporting and safeguarding people.
Mark Harris	Car Parks and Town & Parish Councils	Delivery of Cirencester car park; car parking and enforcement; parish and town council support; support for community events; community building/liaison.
Lisa Spivey	Housing and Homelessness	Tackling homelessness and improving housing security; support for community land trusts; promotion of self-build and system build housing, strategic oversight of tenure and housing needs assessment; delivery of council and social rented housing.
Clive Webster	Development Management, Landscape and Heritage	Development management, heritage and design management, landscape conservation; AONB liaison.

Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Performance Report (Quarter 1)	No	No	Cabinet	September 2019	All	Andy Barge	Cabinet Members Senior Officers Overview and Scrutiny Ctee	Service and Financial Performance Data
Temporary Accommodation Placement Policy	No	No	Cabinet	September 2019	Housing and Homelessness	Jon Dearing	Senior Officers Cabinet Member	None
Cirencester Property Likely disclosure of exempt information - paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 - Information relating to the financial or business affairs of any particular person	No	Yes	Cabinet	September 2019	Deputy Leader/ Finance	Christine Cushway/ Claire Locke	Cabinet Members Senior Officers Parking Demand Project Board	Parking Strategy
Disabled Facilities Grant Policy	No	No	Cabinet	September 2019	Health, Well-Being and Public Safety	Mandy Fathers	Cabinet Members Senior Officers	None
Flexible Homelessness Support Grant	No	No	Cabinet	September 2019	Housing and Homelessness	Jon Dearing	Cabinet Member Senior Officers	None

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2019/20 Business Rates Revaluation Discretionary Rate Relief Scheme	No	No	Cabinet	September 2019	Deputy Leader/ Finance	Jon Dearing	Cabinet Members Senior Officers (July 2019)	None
New Waste Service Launch Date	No	No	Cabinet	September 2019	Waste, Flooding and Environmental Health	Claire Locke	Cabinet Members Senior Officers	None
Future County-wide Waste Partnership - Joint Waste Committee and Joint Waste Team	No	No (possible exempt appendices)	Council (Recommendation from Cabinet)	September 2019	Waste, Flooding and Environmental Health	Claire Locke	Cabinet Members Senior Officers Joint Waste Committee partners JWT staff	Local Partnerships - Review of Options
Appointment of Climate Change Manager	No	No	Cabinet	September 2019	Planning Policy, Climate Change and Energy	Claire Locke	Cabinet Members Senior Officers	None
Taxi Fare Review	No	No	Cabinet	September 2019	Waste, Flooding and Environmental Health	Michelle Bignell	Consultation with taxi trade June - July 2019 Advertising will take place for 14 days to the general public after the Cabinet Meeting	Consultation comments Legislation Existing CDC Policy (2018)

Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Allocation of High Street Clean-Up Funding	No	No	Cabinet	October 2019	Waste, Flooding and Environmental Health	Claire Locke	Cabinet Members Senior Officers	None
Leisure Management Contract Review Likely disclosure of exempt information - paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 - Information relating to the financial or business affairs of any particular person	Yes	No (likely to be exempt appendices featuring financial information relating to SLM, the current contractor)	Cabinet	October 2019	Health, Well-being and Public Safety.	Claire Locke	Cabinet Members Senior Officers Overview and Scrutiny Committee	Existing Contract
Electric Vehicle Charging Points Framework award	No	No (possible exempt appendices)	Cabinet	October 2019	Planning Policy, Climate Change and Energy	Claire Locke	Cabinet Members Senior Officers	None
Revised Local Council Tax Support Scheme for 2020/21 – Consultation Document	No	No	Cabinet	October 2019	Deputy Leader/ Finance	Jon Dearing	Cabinet Members Senior Officers	None

Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Contaminated Land Strategy	No	No	Cabinet	October 2019	Waste, Flooding and Environmental Health	Philip Measures	Internal, neighbouring authorities, Public Health England, Environment Agency	None
Future Provision of Capital and other Valuations of the Council's Land and property	No	No	Cabinet	October 2019	Deputy Leader and Cabinet Member for Finance	Claire Locke	Cabinet Members Ward Members Senior Officers Overview and Scrutiny Committee	None
Revised Homeowner Plus Policy Consultation Document	No	No	Cabinet	November 2019	Housing and Homelessness	Jon Dearing	Cabinet Members Senior Officers	None
Draft Medium Term Financial Strategy 2020/21 to 2029/30 and Budget 2020/21	No	No	Cabinet	November 2019	Leader of the Council	Jenny Poole	Cabinet Members Overview and Scrutiny Committee Senior Officers	Autumn Statement Council Aims and Priorities Medium Term Financial Strategy Update Consultation Process

Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Performance Report (Quarter 2)	No	No	Cabinet	November 2019	All	Andy Barge	Cabinet Members Senior Officers Overview and Scrutiny Committee	Service and Financial Performance Data
Council Tax Support Scheme 2020/21 and Local Council Tax Reliefs	No	No	Cabinet (Recommendation to the Council)	November 2019	Deputy Leader/ Finance	Jon Dearing	Public Stakeholders Senior Officers	Consultation results
Prosecutions under the Prevention of Social Housing Fraud Act 2013 on behalf of social housing providers.	No	No	Cabinet	November 2019	Housing and Homelessness	Emma Cathcart, CFU	Chief Finance Officer Audit Committee April 2019 Internal consultation with Legal Dept April 2019-date	Audit Committee Report 16 April 2019
No items yet identified				December 2019				

(END)